



LEARNING TOGETHER
1889



Core Values

At FPS:

We are **safe**.

We are **respectful**.

We are **responsible learners**.

FAIRFIELD PUBLIC SCHOOL

68-82 SMART STREET

Fairfield NSW 2165

Phone: 9724 1065

<https://fairfield-p.schools.nsw.gov.au/>

<https://twitter.com/FPS1895>

<https://www.facebook.com/FairfieldPublicSchool>

<http://bit.ly/2150zVW0> (Youtube channel)



Welcome to Fairfield Public School.

Fairfield Public School was established in 1889, and officially opened by Sir Henry Parkes, considered to be the father of public education in New South Wales. For over 125 years we have been proudly providing quality education to all students who walk through our doors.

We are very proud of the students and staff at our school. We are a culturally diverse community, with 97% of the school speaking as English as second language.

We have over 35 nationalities all adding to rich culture of our school and the Australian community at large.

Contained in this booklet are some tips and hints to help you and your children settle into our school.

We have a range of activities including academic and sporting programs, and cultural events that occur throughout the year. Underpinning these programs and activities are the school's moral purpose and vision. All programs run at the school must build on this vision.

Our school teddy bear, Sydney Fairfield welcomes all students to the school, and hopes they enjoy their time at the school.

We welcome you and your family to the school and look forward to building a happy and productive relationship with you to provide the best education possible for your child.

Mr Smith
Principal



Positive Behaviour for Learning

At Fairfield Public School we are committed to providing and developing an equitable and positive environment that is supportive of educating the whole child. Our purpose is to prepare students to become life long learners who are safe, responsible and contributing citizens.

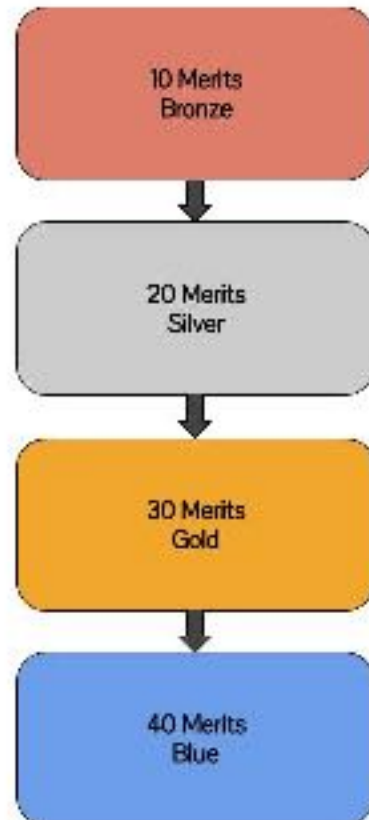
We do this by implementing lessons with the students around the following core values.

At Fairfield Public School :
We are safe,
We are respectful,
We are responsible learners.

Our school core values are represented by the characters below, inspired by students' work.

Students are recognised for their hard work and developing social skills through the awarding of PBL merits. The following chart shows how the school recognition works.

PBL Acknowledgement System



ABSENCES

When your child is absent, please forward a letter stating dates of absence and reason to the class teacher on the day following the absence. If your child has a contagious disease they may be excluded from school until all evidence of the disease has disappeared or a medical certificate is produced stating that treatment has been successful. Student absences can also be reported to the school via the Skoolbag App.

ATTENDANCE

Please ensure your children are at school by at least 8.50am for school to begin at 9.00 am. If you know in advance of an extended absence please notify the class teacher. Children who are late to school must get a late note from the office. Late arrivals after 9.00am will have a partial absence recorded on their file.

A Home School Liaison Officer (HSLO) visits the school regularly to monitor school attendance and enforce Departmental regulations.

ACCIDENTS

If a child should be involved in an accident at school, which is other than of a minor nature, parents will be notified as soon as possible. The cooperation of parents in returning emergency contact information for updating our computer records, at the beginning of each year, or when changes occur, is essential.

BEFORE AND AFTER SCHOOL CARE

The FOOSH operates morning and afternoons, and has a school holiday program. Contact the FOOSH team on mobile 0405 005 277 or email fairfielddoosh@yahoo.com. The school does not run this service.

BOOK CLUB

Parents wishing to purchase reading books for their children through Scholastics Book Club are able to make use of this facility through the school. Flyers are sent home twice a term for families to select a book. There is no obligation to make purchases.

BUS

Bus companies provide a number of services for the children in the morning and afternoon. Buses leave the front of the school from 3.05 to 3.20 each afternoon. Children waiting for the buses are supervised and are monitored onto the buses by school staff from Smart St only. Buses require Opal cards or Student Opal cards to ride. Please see the front office for more information.

CANTEEN

The school canteen is open from 8.30am until 2.00pm each day. Orders should be placed at the canteen before 9.00 am.

When ordering lunches write child's name, class and items required on the paper bag and put the money inside:

CAR PARK

Parents are reminded that the car parks are only for deliveries and staff. **No other access is provided to the general public.** It is unsafe for children and parents to use the car park as a pedestrian walk way.

COMMUNICATION

Parents are kept in touch with the latest information reading the school using the skoolbag app, the school newsletter and the school website. Instructions for use are available at the back of this booklet.

COMPUTERS

Computers and technology is constantly being evaluated and rolled out in the school as an integral part of the school's curriculum. Computers are available to students in their classrooms and the library. The computers are networked throughout the school, students are able to access the school's iPad program.

CROSSINGS

An RTA patrolled crossing is in Smart Street near the entrance to the school. A school-crossing supervisor is present in the morning and afternoon. Please talk to your child about safe pedestrian behaviour.

CUSTODY OF CHILDREN

The school must be advised in writing of custody arrangements concerning children. If a divorce has occurred, a family split, or one parent is denied access to a child, this type of information must be passed on to the school. The information will be treated in the strictest confidence. Should custody arrangements change at any time, it is essential the school be advised.

DISCIPLINE

The school discipline policy is linked to the PBL model and core expectations and consequences matrix. A range of methods are used to encourage responsible student behaviour including: praise, reprimand, merit schemes, loss of privileges, awards, detentions, discussions with parents, responsibilities and privileges, suspension. Corporal punishment is not a component of the school's discipline procedures.

EARLY LEAVERS

Children may be collected during school hours by parents or a responsible person with parental permission. An early note must be obtained from the office **BEFORE** going to the room or playground. This slip is then given to the teacher supervising the child during that time.

An official early note ensures the safety of all children. The early note acts as an absence note, which saves you having to write another letter.

We ask parents to keep appointments with doctors etc to after school where possible.

EMERGENCY CONTACT

Student information, completed on enrolment, needs to be updated for our computer records for changes of address, medical information and emergency contact numbers.

It is **essential** the information is kept current at all times. A note or phone call to inform the office of changes may well save vital time in an emergency.

ENGLISH AS A SECOND LANGUAGE (ESL)

ESL teachers work with classroom teachers to assist students from non-English speaking backgrounds to develop their command of the English language as well as to learn about life in Australia.

ENQUIRIES

Parents wishing to enquire about their child's progress or any other aspect of their work or the school in general, should contact the school to arrange a suitable time for an interview with the class teacher, Assistant Principal, Deputy Principal or Principal.

EQUIPMENT

The school provides most items children require to take part in lessons. Parents need to provide a school bag, library bag, to protect borrowed books and may be purchased from the school's front office.

For students in Years K-2 it is not necessary to bring any items from home as the school supplies them. However, if children are keen to bring their own pencil case containing coloured pencils, textas etc. this is not discouraged. Teachers may send home a list at the beginning of the year to ask for additional supplies.

Students in Years 3-6 children receive a letter from their teacher regarding the required equipment for class. Generally they need to bring their own lead pencils, coloured pencils, glue stick, rubber, sharpener and ruler. They may also require blue, red and black pens. Textas are not essential but may be permitted by individual teachers for work on single sheets of paper.

EXCURSIONS

Excursions occur at various times throughout the year as an important part of the curriculum. Before a child leaves the school on an excursion, it is necessary for the parent/guardian to have signed a permission envelope stating that the child may take part in the excursion.

Money for excursions is to be returned to school in the provided envelope in the envelope drop slot or paid by eftpos at the front office.

HATS

School hats are part of the school uniform and are available for purchase from the school's front office. 'No hat, No Play under the COLA' is enforced during the year.

HELPERS

Parent helpers are requested at various times, e.g. on excursions, classroom activities, sport. Please see your child's class teacher if you would like to assist.

HOMEWORK

Homework is set by each grade. Reading homework is supported by the bug club website and borrowing books from the library. Additional projects may be set by the classroom teacher, depending on the work being studied in class.

<https://home.bugclub.com.au/MyPasses/login>

Please talk to your child's teacher for more information.

HOUSE – SPORT

The school has four houses.

PROSPECT (Blue)

HUME (Red)

HORSLEY (Yellow)

PARKES (Green).

Each child is allocated a house on enrolment. Family members are kept in the same house. There is a healthy competitive spirit among the four houses, with points being allocated for annual athletics, cross country and swimming events.

FPS ON SHOW

Each year parents are invited to the school for a range of different events to showcase the learning of the students. These events may include Book Parade, Classroom Visits, Easter Hat Parade, Multi-cultural Day just to name to a few.

We invite all parents to attend on these special events via a note or on the Skoolbag app.

JEWELLERY/PERSONAL ITEMS

No jewellery is allowed to be worn at school. Studs or sleepers in pierced ears are permitted as well as watches.

THE SCHOOL DOES ACCEPT ANY RESPONSIBILITY FOR LOST OR STOLEN ITEMS.

LEARNING ASSISTANCE SUPPORT TEACHER

Special programs are implemented by the learning assistance support teacher to support students experiencing difficulties with literacy or numeracy. Close liaison between the L.A.S.T. and the child's class teacher enables the student to gain from the special program.

LUNCH

Please ensure your children have enough to eat for lunch (10.50-11.45) and Recess (1.40-1.50pm)

FAST FOOD IS NOT ENCOURAGED ON THE GROUNDS OF THE SCHOOL.

We encourage all students to have a healthy and active lifestyle.

MEDICINE

If your child requires medication during school hours, parents must provide the medication, equipment for its administration and detailed instructions on use to the school's office staff.

Parents must complete an indemnity form and consent form (available from the office). All medication is kept at the front office and not the classroom.

Only the prescribed dose to be administered should be sent to school in a container indicating the child's name, medical problem, time and amount of medication to be taken. No teacher is allowed to give medication to a child.

Asthma sprays should be labelled with the child's name and kept in their bag.

If your child is unwell, please keep them at home until completely recovered.

NEWSLETTER

The school newsletter is published to the internet, usually 3-4 times per term. The newsletter carries live links to students' work, video, audio and surveys. The newsletter is best enjoyed on the internet. The link is located on our school website in the newsletter section. <http://www.fairfield-p.schools.nsw.edu.au/newsletters>

PARENTS AND CITIZENS ASSOCIATION (P&C)

Meetings are held Tuesday afternoons commencing at 2.00pm in week eight of each term. All parents are encouraged to attend. This meeting is the formal P&C meeting.

The P&C also runs a coffee club near the staffroom every Monday. Follow your nose and stay for a chat and make new friends and catch up on the latest about the school.

The P&C maintains a Facebook page <http://bit.ly/2150zVW0>

PARENT BEHAVIOUR

Under no circumstances are parents entitled to deal with children other than their own. Parents who verbally abuse or reprimand another student, refuse to obey the reasonable requests of staff and the directions of the principal risk having an 'Enclosed Lands Act' placed on them. This act can stop parents from being allowed access to the grounds under certain circumstances. This can be frustrating and also embarrassing.

The best way to deal with an issue is to work together with the school to resolve it peacefully and calmly.

PARKING

When dropping or picking up children at school, please observe the NO STOPPING signs and the marked children's crossing. Parking in restricted areas seriously endangers children's lives.

The school parking area is restricted to STAFF ONLY and is not a safe place to drop off children. Please remind children NOT to walk through the staff car park. Council Parking Rangers and the police patrol the streets around the school and fines and penalties can occur for parking in the wrong areas.

Version 8 Monday, 15 October 2018

REPORTING TO PARENTS

Students' work is sent home by the classroom teacher, throughout each term using the SeeSaw app. The SeeSaw app is free on iOS and Googleplay stores.

Twice a year the school reports on student academic achievement with a formal semester report.

The report contains information on the six key learning areas, social and work habit skills.

3 way goal meetings with parents, students and staff are held in every term to discuss student progress. The meeting is used to design learning goals with parents for your children.

If you require further information on your child outside of these regular reporting times, please contact your teacher to make an appointment.

SCHOOL HOURS

The playground is not supervised before 8.30 a.m. and after 3.00 p.m.

Children who attend school prior to 8.30am are required to sit on the silver seats near the canteen until the 8.30am morning bell has rung and a teacher is playground duty.

Assembly

9.00 a.m.

Lunch

11.00 a.m. to 11.45 a.m.

Recess

1.40 p.m. to 2.00 p.m.

Afternoon dismissal

3.00 p.m.

Students who are not collected from the classroom by 3.05 p.m. are left at the front office.

SCHOOL PLEDGE

I shall pass through this world but once,

Therefore, any good thing that I can do,
Or kindness I can show,
Let me do it now, let me not defer it or neglect it,
For I shall not pass this way again.

SCHOOL SONG

Lift up your voice to sing with pride
Children of many lands abide
Learning together day by day
Strive to excel in every way.

Come Fairfield friends and share with us
In school we learn, we care, we trust.
Building a land in harmony
To visions of a land in peace.

SPECIAL RELIGIOUS EDUCATION

Special Religious Education lessons are supplied weekly by visiting Protestant, Roman Catholic, and Muslim scripture teachers.

Non-scripture children remain with their teacher in the classroom.

SPORT

All classes in Stage 2 and 3 have a sport period each week (Friday afternoon). Where a child is involved in competitive sport (P.S.A), parents will be notified of requirements.

STUDENT REPRESENTATIVE COUNCIL (SRC)

Class representatives from Grades 1 to Grade 6, as well as elected prefects, vice captains and captains from Year 6, meet regularly in order to develop leadership skills. They attend meetings, reporting back to the class and raising issues of concern are roles of the SRC.

SUN PROTECTION

To assist students protect their skin from damage caused by the sun, the school has a sun protection policy, which includes the wearing of a hat and the provision of shaded play areas.

The school has adopted a 'No hat, No play rule all through the year to support the protection of the children.

SYDNEY FAIRFIELD

Sydney Fairfield is a travelling teddy bear who attends excursions and special events in the school. He is also available for special weekends and holidays with children, which requires permission from the principal, who adopt him.

TRANSFERS

When transferring to a new school you need to let the school office know.

Please return all school library and home reading books.

Collect child's exercise books and personal belongings from the classroom.

UNIFORM

Fairfield Public School has a compulsory school uniform policy. Children must wear full school uniform for the whole year, unless notified by note for special events.

The Department of Education recommends the wearing of school uniform because:-

- a) It encourages pride in the school.
- b) It assists in the maintenance of tone and good conduct.
- c) It reduces to a minimum the undesirable distinctions between children because of their clothing.

The school stocks new uniforms at the uniform shop. Children should not wear nail polish or items of jewellery except for sleeper or stud type earrings and a watch.

VALUABLES

Children are not permitted to bring valuable equipment, games or personal goods to school.

The children become very upset if this equipment is lost or damaged and the school **DOES NOT ACCEPT ANY RESPONSIBILITY** for these lost items.

WEATHER IN the EXTREME

On wet mornings the hall and COLA near the canteen are open and supervised. When the wet weather bell is rung teachers collect their classes from the hall and move to lessons. On Mondays, during wet weather, there will be no morning assembly.

During wet lunch or recess, children will be instructed to remain inside their room where teachers will supervise them. In extreme weather students are kept classes under the supervision of their teacher. These cases are rare and made on a case by case basis.

Visit our website

<http://www.fairfield-p.schools.nsw.edu.au>



Parents can get up to date information from the school by installing the skoolbag app. Follow the instructions to install the app on your phone or tablet device:

For Apple Users

From your iPhone/iPad, open the Apple App Store and search for "SkoolBag" or follow this link <https://itunes.apple.com/au/app/skoolbag/id1045358017?mt=8>
Download the free SkoolBag app
Opening the app, and add your school and you're ready to go!

For Google Android Users

From your Android device, ensure you have an account in the Google Play Store
Open the Google Play Store and search for "SkoolBag" or follow this link <https://play.google.com/store/apps/details?id=com.skoolbag.singleapp&hl=en>
Download the free SkoolBag app
Open the app, add your school(s) and you're ready to go!

Stay informed with the SkoolBag App



The SkoolBag app is the easiest way to stay up-to-date with school events, last minutes notices, newsletters and all school communications.

- 1 Download the app**
Search for the free SkoolBag app in the Apple App or Google Play Store
- 2 Create an account**
Sign up in seconds with your email address
- 3 Add your school**
Search for your school and add your subscription groups



